

**Overnight Vehicle Pass**

Production Title: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Unit #: \_\_\_\_\_ License #: \_\_\_\_\_

Vehicle Description: \_\_\_\_\_

Registered Owner of Vehicle: \_\_\_\_\_

Driver's Name: \_\_\_\_\_

Purpose of Overnight Use: \_\_\_\_\_

Destination: \_\_\_\_\_

Be advised that as long as the vehicle is on lease to the show/Sony Pictures Studios (SPS), the vehicle is under the care, custody, and control of SPS. If you take the vehicle home without prior approval, you will be subject to immediate dismissal.

Overnight use of company vehicles is limited to traveling to and from work. Non-employees of the show/SPS are not allowed to ride in the vehicle. The vehicle must be parked in a safe and secure area.

By accepting overnight assignment of company vehicle, employee agrees to the terms and conditions stated herein.

Agreed to: \_\_\_\_\_  
(Employee)

Requested by: \_\_\_\_\_  
(Transportation Captain)

Approved: \_\_\_\_\_  
(Transportation Executive)

CC: PRODUCTION